

Application for  
*élan staff*

(Please print or type)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Current Grade Level \_\_\_\_\_ (*positions available for current sophomores, juniors or seniors*)

Parent or Guardian \_\_\_\_\_

Address \_\_\_\_\_ (relationship)

Daytime Phone \_\_\_\_\_

Do You Type? Yes \_\_\_\_\_ No \_\_\_\_\_

Do You Work? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how many hours per week? \_\_\_\_\_

Do You Own or Have Access to a Computer? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what brand and model? \_\_\_\_\_

Do You Drive? Yes \_\_\_\_\_ No \_\_\_\_\_ Do You Have a Car? Yes \_\_\_\_\_ No \_\_\_\_\_

Please list the courses that you are enrolled in this year:

_____	_____
_____	_____
_____	_____
_____	_____

Please identify your last two English teachers and the school at which they teach:

What other organizations are you involved in? Please identify if you are an officer in any of these organizations:

Identify two individuals who could offer recommendations for you:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

School (if applicable) \_\_\_\_\_

School: \_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

I understand that I am committing myself to the extracurricular production of a magazine for Lamar High School and the community. As a member of the staff, I pledge to follow the duties proscribed by the job I have undertaken.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**Applications are due by Friday, August 21 in Room 215.  
(over)**

Requirements for application to *élan*:

### Eligibility

Any current sophomore, junior or senior may apply for the staff positions. Staff meetings will be held on Wednesdays during the school year and all staff members are expected to attend **for at least one hour**. Work schedules must be modified to accommodate the staff meetings.

### Application Portfolio Requirements

1. Application: Complete application form
2. Recommendations: Identify two individuals who would be able to offer a recommendation for you.
3. Statement: Typewritten statement explaining your qualifications for the job and contributions you would bring to the staff. **You should identify a first and second choice for the group you would like to work with (see descriptions below.)** You should include in your paper a discussion of what you would like to see improved in the magazine over this past year and how you would help facilitate that change. Your statement must also include why you feel that you are the best person for the job.
4. Several samples of your work, whether writing, art, photography or a combination. We want to see what you can do.

**The entire Application Portfolio should be submitted in a 9x12 clasp envelope. Your application portfolio will be returned if it is not in the proper format.**

Staff: (identify first and second choice from the list below)

The backbone of the publication, these people will work in all areas of production, from designing page layouts to working on the computer. The entire staff will be responsible for working on fundraising activities.

The staff will be divided into four work groups, each under the leadership of a Director.

Art — designs the overall look of the magazine, provides staff photography and art for the magazine, coordinates art submissions with the Art and Photography faculty at Lamar.

Literary — coordinates literary submissions with the English Department and other faculty at Lamar, provides staff literary pieces for the magazine.

Business — responsible for coordinating all fundraising activities and public relations for the magazine.

CD-ROM/Music — coordinates selection and production of music for the CD and the design and production of the multi-media portion of the CD. Works with the music programs at Lamar to identify musicians for the submission process.

### Application Deadline

Completed applications are due by Friday, August 21. They may be turned into Mr. Harris in Room 215.